

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE CLERK & TECHNICAL OFFICER

COYCHURCH CREMATORIUM JOINT COMMITTEE

FRIDAY 12TH JUNE 2015

RECYCLING OF METALS SCHEME DONATIONS

1. Purpose of the Report

- 1.1 The purpose of the report is to obtain the Joint Committee's nominations and approval of organisations to receive charitable funding from the Institute of Cemetery and Crematorium Management.(ICCM) scheme for the recovery of metals arising from cremations.

2. Background

- 2.1 Coychurch Crematorium participates in a national scheme for the Recycling of Metals, which are derived from cremation processes. Any surplus monies after deduction of costs from the sale of metals are distributed to charities associated with bereavement services, via the Institute of Cemetery and Crematorium Management. (ICCM).
- 2.2 The charities that receive support from the ICCM are nominated by member authorities of the Institute. The Joint Committee has previously supported an application from Cruse Bereavement Care (Morgannwg), Bridgend Samaritans and Eye to Eye (RCT)

3. Current Situation/Proposal

- 3.1 Previously the nomination of charities to benefit from funding accrued from the sale of metals was presented year on year to Committee for consideration. While every effort was made to ensure that equitable arrangements were in place when presenting organisations to Committee for approval this approach could lead to an uneven distribution of the funding between the partner Councils to the Joint Committee.
- 3.2 At its meeting on 19th September 2014 the Joint Committee agreed to consider a list of organisations that it wishes to support in order to achieve a more proactive and efficient approach to nominating funding for local charities and to rotate these on a cyclical basis. In order to ensure that a wide range of local charities receive funding an updated list of organisations is listed below for the Joint Committees consideration.

MACMILLAN CANCER SUPPORT – offering local support for cancer patients and their families. Last year their cash grant scheme supported 140 patients in Bridgend County Borough Council with grants totalling £42,713. In Rhondda Cynon Taff Borough Council 246 people were assisted with a total grant of £80,978. These grants are utilised for helping with the hidden cost of cancer i.e. heating, extra food, clothing by improving the quality of people's lives.

MAKE-A-WISH UK (South West and South Wales) – grants magical wishes to children and young people fighting life-threatening conditions. It gives a desperately ill child and their family time away from the daily struggles of living with a serious condition. Make-A-Wish receives no government funding and relies on donations to assist the hundreds of seriously ill children who turn to them each year.

TY-HAFAN - Tŷ Hafan is one of the UK's leading paediatric palliative care charities and offers care to children and support for their families, throughout Wales. Tŷ Hafan offers comfort, care and support to life-limited children, young people and their families in the hospice, in the community and in their home so they can make the most of the time they have left together. They allow parents and carers to relax and recharge their batteries and they make sure the needs of brothers and sisters are never forgotten. Tŷ Hafan uses the term life-limited to describe a child not expected to live beyond 18 years of age. They have supported nearly 600 children since they opened in 1999. Importantly, they are also a family's safe haven when their child is close to the end of life, providing expert comfort and support in their darkest hours and beyond. Every year Tŷ Hafan has to raise £3.7 million to provide its free services to families in Wales.

MARIE CURIE (Cardiff and The Vale) – The Marie Curie Hospice in Penarth offers specialist care for people living with a terminal illness and support for families, completely free. The hospice underwent an extensive refurbishment in 2012 to improve levels of privacy and dignity for patients and their families. They offer 30 beds in their in-patient unit, with more single occupancy rooms, en-suite and upgraded family rooms in bright, modern facilities overlooking the sea. They have a fully-equipped day service department and some services are offered in patients' homes. They aim to promote the best quality of life and death according to the wishes of the individual person. Their services include physical, emotional and spiritual care for patients together with support for the people who are close to them. They aim to meet the needs of people from all cultures and communities. The hospice employs a team of health and social care professionals, including medical and nursing staff; specially trained in pain and symptom control; occupational therapists, chaplains, physiotherapists and social workers.

CRUSE Bereavement Care (Morgannwg) - offering counselling for the bereaved. Cruse promotes the well-being of bereaved people and enables anyone bereaved to understand their grief and cope with their loss. As well as providing free care to all bereaved people, the charity

also offers information, support and training services. Cruse is the UK's largest bereavement charity. Cruse Morgannwg counsels adults and children from the Bridgend area.

BRIDGEND SAMARITANS - It helps children and adults through difficult times and participates in the pastoral care scheme in Bridgend Centre on Saturday nights. The organisation's schools support programme allows general discussion with children and the branch has been part of the multi-disciplinary team tackling the level of teenage suicides in the past few years.

3.3 Nominations will be provided to the ICCM in rotation, upon request and further recommendations from Members of the Joint Committee will be added to the list.

4. **Effect upon Policy Framework and Procedure Rules**

4.1 There are no effects.

5. **Equalities Impact Assessment**

5.1 Bridgend Council's Equalities Impact Toolkit has been utilised, which indicates that the nomination proposed will have no impact on specific equality groups and disability duties.

6. **Financial Implications**

6.1 There are no financial implications arising from this report.

7. **Recommendation**

7.1 The Joint Committee is recommended to nominate and support a list of suitable charities, for submission for funding from the national Recycling of Metals Scheme.

Zac Shell
CLERK AND TECHNICAL OFFICER
February 2015

Contact Officer:

Joanna Hamilton, Crematorium Manager & Registrar, Telephone No. 01656 656605

E-mail: joanna.hamilton@bridgend.gov.uk

Background Papers: Equalities Impact Assessment Toolkit

PART A - SCREENING FOR EQUALITY IMPACT

Name of policy	
CREMATOR REPLACEMENT PROGRAMME	
Name of lead officer	ZAK SHELL
Directorate/Department	CLERK AND TECHNICAL OFFICER TO COYCHURCH CREMATORIUM JOINT COMMITTEE
<i>What is the main purpose of this policy? (give a brief description)</i>	
The purpose of the report is to obtain the Joint Committee's nominations and approval of organisations to receive charitable funding from the Institute of Cemetery and Crematorium Management.(ICCM) scheme for the recovery of metals arising from cremations.	
<i>What are the main activities covered by this policy? (give a summary)</i>	
The Joint Committee is recommended to nominate and support a list of suitable charities, for submission for funding from the national Recycling of Metals Scheme.	
<i>Who will be directly affected by the delivery of this policy and who is supposed to benefit from it? (e.g. staff, general public, target community, specific equality group)</i>	
General Public	

Indicate the likely impact of the policy on the public, employees and community relations. (please tick below as applicable)	Yes	No
Is this policy likely to impact on the way services are delivered to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this policy likely to impact on the way employees are treated in the workplace?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are people protected by the equality duties likely to have different access needs in relation to this policy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this policy likely to impact on relations between different communities or groups of people protected by the equality duties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this policy delivered along with other public sector partner organisations or contractors?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Indicate the potential impact on specific equality groups		
Is this policy likely to have a differential impact on the following groups of people protected by the equality duties? (please tick below as applicable)		
Women?	NO	
Men?	NO	
Disabled people?	NO	Different age groups?
Different racial groups?	NO	Different religion or belief?

Lesbian, gay, bisexual or transsexual people?	NO	Transgender people?	NO
Indicate the relevance to specific public duties			
Is this policy relevant to any of the following duties? (please tick below as applicable)	Yes	No	
Promote equality of opportunity?		X	
Eliminate unlawful discrimination?		X	
Foster good relations between people from different backgrounds?		X	
Eliminate harassment or victimisation?		X	
Promote positive attitudes towards disabled people?		X	
Encourage participation of disabled people in public life?		X	
Consider treating disabled people more favourably than others?		X	
Protect and promote human rights?		X	
Ensure the equal treatment of English and Welsh languages?		X	

Use the space below to briefly set out what evidence has been considered as part of the screening.		
Likely differential impact on specific equality groups (positive or negative):		
Improved service for all		
Likely relevance to the following equality duties:		
Not applicable		
Likely relevance to the following human rights:		
Not applicable		
Equal treatment of English and Welsh languages:		
Not applicable		
Indicate what impact the policy will have on equality groups and its relevance to duties: (please tick below as applicable)		
High	Highly likely to have an impact on groups and highly relevant to duties	
Medium	Likely to have an impact on most groups and relevant to most duties	
Low	Likely to impact on some groups and relevant to some duties	
None	Unlikely to have an impact and not relevant to the duties	X

SIGN OFF ON SCREENING FOR EQUALITY IMPACT

Name and job title of lead officer:	JOANNA HAMILTON – CREMATORIUM MANAGER & REGISTRAR
Directorate/Department:	COMMUNITIES DIRECTORATE
Date:	29TH May 2015

Checked by:	ZAK SHELL
Directorate/Department:	COMMUNITIES DIRECTORATE
Date:	29TH May 2015

Name and job title of Head of Service or Corporate Director:	ZAK SHELL
Directorate/Department:	CLERK & TECHNICAL OFFICER TO COYCHURCH CREMATORIUM JOINT COMMITTEE
Date:	29TH May 2015

PART B - ASSESSING FOR EQUALITY IMPACT

1. Involvement of customers, employees and partner organisations
Briefly describe what consultation / involvement <u>has been</u> carried out that is relevant to the equality groups and the duties: NOT RELEVANT
Briefly describe what consultation / involvement <u>will be</u> undertaken that is relevant to the equality groups and the duties: NOT RELEVANT
2. Data collection and monitoring for equality
Briefly describe what data and information <u>has been</u> collected that is relevant to the equality groups and the duties: NOT RELEVANT
Briefly describe what data and information <u>will be</u> collected and how it will be used that is relevant to the equality groups and the duties: NOT RELEVANT
3. Delivery to customers – Access issues
Briefly describe what action <u>has been</u> taken to meet customer access issues that is relevant to the equality groups and the duties: NOT RELEVANT
Briefly describe what action <u>will be</u> taken to meet customer access issues that is relevant to the equality groups and the duties: NOT RELEVANT
4. Employment issues
Briefly describe what action <u>has been</u> taken to meet employer access issues that is relevant to the equality groups and the duties: NOT RELEVANT
Briefly describe what action <u>will be</u> taken to meet employer access issues that is relevant to the equality groups and the duties: NOT RELEVANT
5. Delivery – Partnerships and contractors
Briefly describe what evidence there is that equality and human rights are considered in partnership working and contracts (i.e. tendering documents, contract clauses, performance measurements). NOT RELEVANT
6. Harassment, community relations and human rights
If relevant to the policy, briefly describe what evidence there is about harassment, relations between different equality groups and human rights. NOT RELEVANT

Part C – Summary of assessment, action planning and monitoring progress

Use the table below to analyse the findings from Part A and Part B and set out what options will help the Council to mitigate any risk of unlawful discrimination, promote equality, good community relations, Welsh language and human rights. This may include actions on involvement and consultation; data collection and further research; physical access to information or services; training or procurement. These actions should be included in the relevant policy and inform relevant strategic or service plans. Set out arrangements for reviewing the actions to measure whether the intended outcome has been achieved. The summary should be included in any formal corporate reports on the policy and retained by the service area for the statutory period of six years.

Name of policy : RECYCLING OF METALS SCHEME DONATIONS		Date : 29TH MAY 2015	
Summary of assessment: (expand as required) NO IMPACT ON SPECIFIC EQUALITY GROUPS OR DISABILITY DUTIES			
Action to be undertaken (expand as required)	Lead officer	Target date	Expected equality outcome
NONE REQUIRED			

SIGN OFF ON EQUALITY IMPACT ASSESSMENT

Name and job title of lead officer:	JOANNA HAMILTON – CREMATORIUM MANAGER & REGISTRAR
Directorate/Department:	COMMUNITIES DIRECTORATE
Date:	29TH May 2015

Checked by:	ZAK SHELL
Directorate/Department:	COMMUNITIES DIRECTORATE
Date:	29TH May 2015

Name and job title of Head of Service or Corporate Director:	ZAK SHELL
Directorate/Department:	CLERK & TECHNICAL OFFICER TO COYCHURCH CREMATORIUM JOINT COMMITTEE
Date:	29TH May 2015

Retain a copy in your service area.